

Official Minutes

Eastern Slope Airport Authority
Quarterly Board Meeting

Thursday October 9th, 2025@ 4:00 p.m.
In person - IZG Airport Meeting Room

Call to order @ 16:02

1. Attendees :

Allison Navia - Airport Manager
Don Thibodeau - Chair
Carl Thibodeau - Vice Chair
Gene Bergoffen - Treasurer
Ron Briggs - Secretary
Eric Meltzer - Pilot Liason

David Sorensen - Director
Steven Steiner - Director
David Cullinan - Operations Manager
Julie Davis - Accounting Consultant
Sydney Nelson - MJ Engineer
Ed Bergeron - Aviation Academy
Mike Mahanor - Airport Lessee

1. Welcome & attendance

- . a. Review of current Board roster : Notes taken to update for next meeting.
A show of hand was taken for placing Board member names on the website ; affirmative.
 - 1. Recruitment - currently 1 vacancy to be filled; can be any Town until Steve Steiner moves from Conway, then must be filled from Conway.
 - 2. (Item 4.e. taken out of order) Review " Amendment to Airport Minimum Standards " to add policy for future Condo Associations and hangars per agenda.
- . b. Meeting schedule set for 2026 : January 8 , April 9 , July 9 , October 8

2. Minutes

- . a. July 10 Quarterly minutes : Motion to approve by Eric ; second by Don ; all in favor
- . b. Sept. 23 Executive Committee minutes : Motion to approve by Eric ; second by Don ; all in favor.

3.

Presentations / Communications

- . a. MacFarland Johnson : Runway and Taxiway Project Summary / next steps
- spending to date presented. Obstructions need removal.
- . b. MacFarland Johnson : Airport Master Plan Update
- Overview & schedule. Paid for by BIL FUND grant.

4. New Business

- . a. Affirmation of all items voted on in Executive Committee since last Board Meeting
- Motion to approve by Ron ; second by Dave Sorensen ; all in favor
- . b. Review and approval of 2026 Expense & Revenue Budget
- motion to approve by Gene ; second by Eric ; after discussion amended to include a net of \$15k.
Motion to approve amended Budget by Gene ; second by Carl ; all in favor
 - 1. Capital Improvements / Acquisitions and Federal or State Grants not included
- Motion by Gene ; second by Dave Sorensen ; all in favor. A discussion on the Airport credit card resulted in a decision to close the existing one and open a new one.
 - 2. Decision on 2026 Audit of FY2025 in addition to single Audit required by grant funding tabled.
- . c. Review and approval of 2026 " Contract for Airport Management Services with Work Plan "
- Motion to approve by Gene ; second by Ron ; all in favor
- . d. White Mountain Regional Airport - Logo options ; in progress for future review.
- . e. See 1.a.2. above

5. Old Business

- . a. Airport Authority name change progress - " IZG Airport Authority " : show of hands in affirmative.
- . b. FAA ASOS Lease - needs signature of Chair
- . c. Lyman Drive Reconstruction : paving scheduled for next week
- . d. Condo Association development : Terminate current lease and operating rights agreement with Subsonic Properties, LLC & formation of Coleman Hangar Condo Association (see 4.e.)
- . e. Application & documents to Chair; decision later to sign or not.
- . f. No Trespassing signs - Needed ASAP.

6. Finance

- . a. September & YTD 2025 reports presented for review & approval - Motion to approve by Eric ; second by Steve ; all in favor

7. Operations and Maintenance updates (report sent to members prior to meeting)

- . a. September ops review. b. Quote coming for Oak Hill beacon repairs.
Oxford County funding request to be submitted. Canadian group may return.

8. Items for next Quarterly Board Meeting Thursday Jan. 8, 2026 at 16:00 @ Airport OR Executive Committee meeting to be held sooner as determined.

Official Minutes

Eastern Slope Airport Authority
Quarterly Board Meeting

Thursday October 9th. 2025@ 4:00 p.m.
In person - IZG Airport Meeting Room

Call to order @ 16:02

6. Finance
 - .a. September & YTD 2025 reports presented for review & approval - Motion to approve by Eric ; second by Steve ; all in favor
7. Operations and Maintenance updates (report sent to members prior to meeting)
 - .a. September ops review. b. Quote coming for Oak Hill beacon repairs. Oxford County funding request to be submitted. Canadian group may return.
8. Items for next Quarterly Board Meeting Thursday Jan. 8, 2026 at 16:00 @ Airport OR Executive Committee meeting to be held sooner as determined.
 - .a. Affirmation of all items voted on in Executive Committee since last Board Meeting
 - .b. Capital Improvement Projects and Acquisitions for 2026
 - .c. Land Lease termination : Subsonic Properties LLC
 - .d. New Land Lease : Coleman Hangar Condominium Association
9. Adjourned @ 17:59